

Name: \_\_\_\_\_

Form: \_\_\_\_\_

### Exam Period Attendance Form

Next to the dates please give the approximate times that you will be in school e.g. am/pm or both. An email to [attendance@princethorpe.co.uk](mailto:attendance@princethorpe.co.uk) or written note from your parents to Ms Satchwell, informing us of transport arrangements is required if you are leaving the school grounds before the end of the school day **or going home with another pupil's parents**. One cover letter with relevant times and dates of early departures would be acceptable. However, pupils must **always** sign in and out at the Theatre entrance Student Support Hub. This is very important so we know who is on site. Please also indicate if you require a school lunch for each day.

Please complete and return to school, marked FAO Ms Satchwell, by Friday 27 April 2018.

Thank you.

#### Before half term:

	Date	am	School Lunch Required	pm
Week 1	14 May 18			
	15 May 18			
	16 May 18			
	17 May 18			
	18 May 18			
Week 2	21 May 18			
	22 May 18			
	23 May 18			
	24 May 18			
	25 May 18			

**Please turn over  
After half term:**

	<b>Date</b>	<b>am</b>	<b>School Lunch Required</b>	<b>pm</b>
Week 3	4 June 18			
	5 June 18			
	6 June 18			
	7 June 18			
	8 June 18			
Week 4	11 June 18			
	12 June 18			
	13 June 18			
	14 June 18			
	15 June 18			
Week 5	18 June 18			
	19 June 18			

Parental Signature: \_\_\_\_\_